**Rider Check List  
(after the school account is activated)**

☐ Request an IEL number from the Show Secretary

☐ Create account (you will be notified when your membership has been processed)

☐ Change Password on Account (temporary password received in an email)

☐ Pay Invoice for Membership ($75/rider)

☐ Complete your waiver either on line or signed PDF

☐ Ensure your name has appeared on a School Rep Form

☐ Ensure your name has appeared on a Trainer Form

☐ Register for show:

* Order your Stalls and pay horse fees (Registration Fees)
* Register and Pay for Dressage Classes
* Register and Pay for Hunter, Equitation, and Jumper Classes

☐ Pay Invoice before Forms Due Date shown on the Home Page of the website

☐ Pick up show number (at Hansen Dam the Saturday before the show)

☐ Sign up for ride times (at Hansen Dam the Saturday before the show)

☐ Show!